

## Graduate Intern Programme – Dunedin Forsyth Barr



Start your career behind the scenes of New Zealand's investment industry.

Build your career with Forsyth Barr. Our Dunedin-based Graduate Intern Programme offers a unique opportunity to gain hands-on experience across the operational backbone of a majority staff owned New Zealand NZX investment firm.

This 24-month fixed-term programme is designed to give you broad exposure to the inner workings of financial markets, while developing the technical skills, attention to detail, and industry knowledge that underpin successful investment services careers.

### About the programme

At Forsyth Barr, we believe great careers are built on strong foundations.

This programme focuses on the **core operational functions** to ensure clients receive exceptional service.

You'll rotate across a range of teams, gaining practical experience and building a deep understanding of how each area contributes to the wider business.

Throughout the programme, you'll:

- Work alongside experienced professionals across multiple business units
- Gain exposure to real-time financial market activity
- Develop strong technical, analytical, and organisational skills
- Build relationships across the firm
- Receive ongoing support, mentoring, and feedback

## Your rotations

During the programme, you'll rotate through several key areas of the business:

### CLIENT ONBOARDING

*Learn how we bring clients into Forsyth Barr, including reviewing applications, understanding different client structures, and working with our in-house management systems.*

### SETTLEMENTS

*Be at the centre of market activity by matching, settling, and reconciling trades across New Zealand and global markets, working with exchanges and brokers.*

### CORPORATE ACTIONS

*Process key market events which may include dividends, interest payments, share splits, and rights issues.*

### CLIENT SERVICES

*Support Investment Advisers to transfer client assets and support our custodial portfolio services.*

### ACCOUNTING AND FINANCE

*Support financial operations including reconciliations, cashflow forecasting, and management reporting.*

You may also have opportunities to contribute to other areas such as custody, foreign exchange processing, or managed fund products, depending on your interests and strengths.

## What you'll gain

This programme is designed to give you a comprehensive foundation in financial markets operations, with exposure that is both broad and practical.

You'll develop:

- Strong attention to detail and accuracy
- Advanced Excel and data handling skills
- An understanding of financial products and market processes
- The ability to manage deadlines and prioritise effectively
- Confidence working with a wide range of stakeholders

You'll also gain insight into potential long-term career pathways within Forsyth Barr and the wider financial services industry.

## What we're looking for

We're seeking motivated graduates who are curious, detail-oriented, and eager to learn.

You will ideally have:

- A relevant tertiary qualification
- Strong academic performance
- Advanced Excel skills and solid MS Office capability
- Excellent communication skills (written and verbal)
- A high level of accuracy and organisation
- The ability to work under pressure and meet deadlines

Just as importantly, you'll bring a positive attitude, a willingness to contribute, and a genuine interest in financial markets.

## Why Forsyth Barr?

At Forsyth Barr, you'll be part of a collaborative and supportive environment where learning is encouraged and your development matters.

Our graduate programmes are designed to:

- Provide meaningful, hands-on experience
- Offer mentorship and exposure to industry experts
- Help you build a strong professional network
- Set you up for long-term career opportunities

As highlighted in our broader graduate programme, you'll benefit from working across the business, gaining insight into how different teams operate, and developing skills that will support your future career.

### Key details

**Location:** Dunedin

**Duration:** 24-month fixed-term programme

**Start date:** Upon completion of your tertiary studies

**Eligibility:** Must meet all requirements to graduate prior to commencement

**Applications open in May each year.**

For further information, please email [people.culture@forsythbarr.co.nz](mailto:people.culture@forsythbarr.co.nz)

### TAKE THE NEXT STEP

*If you're looking to build a career in financial services and want to understand how the industry works from the ground up, this programme is the perfect place to start.*